

**HARTSFIELD ELEMENTARY SCHOOL**  
**School Advisory Council/Title I Meeting Minutes**

September 17, 2015  
Date: Time: 5:30 PM  
Location: Media Center

**Members Present:** Melissa Fleischmann, Bridgett Birmingham, Taylor Conley, Erin Rosati, Mary Jo Peltier, Nancy Oakley, BJ Van Camp, Vernisha Howard, Sandy Neibert, Michael Landrum, Nicole Littleton, Gregory Holloway, Judi McDowell, Cindy Roy, Jason Strom, Lee Parker, LeTrese Bryant, Stu Greenberg, Joi Phillips, Wendy Davis, Grace Frances (telephone), Marie Claire Leman, Ava Williams, Nicole Littleton, Fayre H-Brown, and Rich Templin. Mr. Templin presided over the meeting.

**Welcome and review of the minutes – Mr. Templin**

Mr. Templin welcomed the group and noted that this meeting is “odd” because the 2014-15 SAC will conclude any pending business and adjourn then the 2015-16 SAC will begin with the nominations of service positions. After no discussion, the May 21 and June 24 SAC minutes were adopted as written.

**Parent Update – Ms. McDowell**

Ms. McDowell did not have any additional information to add to the PTO and Parent/Community Update so she yielded the floor to Ms. Bryant, PTO president. Ms. Bryant told the group about the upcoming PTO General Meeting on September 24 where families will be hand print painting the picnic benches on the playground and enjoying a light dinner. Also the PTO-sponsored Fall Carnival is on Thursday, October 15. In addition to the cookie fundraiser, there is a direct donation campaign underway.

**School Improvement Plan (SIP)**

There was much discussion as to whether to approve the 2015-16 SIP at this meeting. Mr. Hanley noted there was little time for parents to review it at Open House and thought there should be more feedback from parents. Ms. Leman suggested a writing team be put together to update the 2015-16 SIP which was already uploaded to the district, and did not want to take a vote at this time. Mr. Templin suggested the 2015-16 SIP be approved with the understanding that much of the 2014-15 SIP, which was approved in April, will be the basis of the new SIP. Ms. Williams noted that the SIP is a fluid document that can be changed at any time, and worried if the group doesn't vote on the new plan tonight, the lack of approval will burden the 2015-16 SAC. She suggested to move forward and approve the 2015-16 SIP and amend it when needed. Ms. Birmingham made a motion for the 2014-15 SAC to vote on the 2015-16 SIP with necessary editing. Ms. Davis seconded the motion; motion passed, and the plan was approved. Ms. Van Camp suggested a writing committee be formed to edit for accuracy the 2015-16 plan, and the changes be presented at the October SAC meeting. Ms. Leman asked when the 2015-16 Hartsfield Parent Involvement Plan (PIP) would be available for review, and Ms. Williams said it would be on the school's website tomorrow.

Mr. Templin motioned for the 2014-15 SAC to adjourn; Ms. Birmingham seconded.

**Principal's Update – Ms. Van Camp**

Ms. Van Camp thanked Mr. Templin for his service as the chair of SAC for the past two years. She said that the group was large and ambitious but a safe harbor to discuss and implement goals that meet the needs of each Hartsfield student.

Ms. Van Camp asked for nominations for 2015-15 Chair. Mr. Templin suggested Ms. Birmingham who he thought would add a calm and directed style to the group. Ms. Howard put forth Mr. Hanley's name to be considered. A motion was made by Ms. Williams that Ms. Birmingham be selected as Chair, and Ms. Howard seconded it. Mr.

Landrum reminded the group that he will continue as Co-Chair for his second year. Mr. Hanley was selected unanimously as Secretary at which time he took over the note taking.

After the election of Ms. Birmingham as chair, with Mr. Landrum returning as co-chair, and Mr. Hanley taking the position of secretary:

Ms. Van Camp gave review of the current state of reporting on last year's Florida Standards Assessments. Stewart Greenberg was also present, and addressed the topic.

The FSA validity study report was released on September 1. It validated the test for group level decisions, but not for student level decisions. The results will be broken down in (at least) three ways:

- 1) Student scores—these will be available at some point in the fall.
- 2) School grades—it is unclear whether and how these will be calculated. Ms. Van Camp and Mr Greenberg drew our attention to the fact that the new FSA system means that learning gains metrics, which were a key boost for the school scores of Title I schools, cannot be calculated this year, because there is no FSA baseline score with which to measure learning gains. Next year, this rubric may reappear.
- 3) Teacher evaluations—the Value Added Model score will be used to produce this evaluation, based on the FSA. Leon County Schools has announced that it will not use FSA scores in a way that will negatively impact any teacher's evaluation, however. Mr. Greenberg suggested that LCS would appreciate parents voicing their opinions to legislators if they are in support of LCS's position on the FSA.

Ms. Van Camp stated that she invites input from parents on topics that they would like to see addressed in future updates. She presented the School Improvement Plan calendar for the upcoming year. She noted that we will discuss the AdvancEd Parent Survey as new business at a future meeting.

### **SIP writing committee**

A writing committee was formed to update the 2015-16 SIP document so that it conforms with the latest numbers and measures adopted by the SAC. The committee consists of Ms. Howard, Ms. Peltier, Ms. Leman, Ms. Van Camp, Ms. Williams, Ms. Birmingham, and Ms. Fleischmann. They aim to present their work at our next meeting.

### **Trauma-sensitive school plan**

We discussed when and how we should enter into a detailed discussion of the trauma-sensitive school plan. Many noted its wide scope, and that it is an ongoing process already being implemented.

Ms. Van Camp stated that many stakeholders were involved in its composition. Ms. Neidert asked which stakeholders were involved in its drafting. Ms. Van Camp stated that teachers (particularly the Positive Behavior Support group) and Ms. Peltier were involved, and that District staff looked at it and gave feedback. Now the parents and community would give input via the SAC.

Ms. Neidert expressed a feeling of urgency about the plans implementation: money needs to be spent, staff to be hired. She congratulated Ms. Peltier on the large grant she received from the LCS Foundation.

Ms. Roy stated that teachers are thrilled with the plan. The ideas it contains have been bounced around, and they recognize them; Ms. Peltier is the one who turned their ideas into written form. She considers the process to have begun years ago with the PBS group, and it has evolved to this much more refined (and very different) model of school atmosphere. Ms. Roy also feels urgency; indeed, the teachers are implementing techniques as they arise, and will continue to expand their repertoire. The teacher portion of the stakeholder group feels ownership.

Ms. Neidert stated again that parents and community stakeholders need to be offered the chance to participate.

Ms. Leman sees the trauma-sensitive techniques being practiced at the school, and wholly supports the plan. She feels, however, that parents need to be completely involved and on board as well. She has various ideas about facets of the plan, including trauma-sensitive protocols to be communicated to substitute teachers, and improved communication with parents.

We further discussed whether a SAC meeting is the appropriate place to involve parents as stakeholders in the plan. Ms. Leman suggested that we have the meeting at another time, and not during a normal SAC meeting, which is usually quite full of other business. There was a general sense that the trauma-sensitive plan as currently written is sufficient to enable revision of the SIP to reflect the trauma-sensitive orientation that the school is following. Several

SAC members mentioned an upcoming community meeting that could be a suitable occasion to engage the parents on this topic. Ms. Neidert expressed concern about a disconnect about the planning of this meeting, and several others mentioned that its parameters are not clear. Ms. Van Camp feels that we should stick to the predictable time of the SAC in discussing the trauma-sensitive plan. Mr. Hanley feels that parental ownership of the plan can best be achieved via an occasion outside of a SAC meeting. Ms. Howard suggested that the written plan could be diffused already via the website. Ms. Neidert cautioned that without some prior education on the trauma-sensitive approach, the plan might be misinterpreted or misunderstood.

**Motion (Roy, Howard): The trauma-sensitive school plan will be discussed at the November meeting of the SAC.** Passed with 13 (of 18 possible) votes in favor.

Ms. Birmingham adjourned the meeting at 7:00.

Judi McDowell/Will Hanley, Secretary

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Date minutes were approved by the SAC